

Lic. No. 1066/073/74



NS

INTERNATIONAL PVT. LTD.

Bring Your Dream To Reality



Sinamangal-9, Airport,
Pancha Kumari Mandir, Kathmandu
+977-1-4489504, 4480132
ns.international1066@gmail.com

Message From Chairman



Dear Valued Clients,

Warm Greetings from the Land of the Himalayas, Nepal. First and foremost, we extend our sincere thanks and gratitude for showing your interest towards our organization.

This is my great pleasure to introduce us as one of the leading manpower recruiting companies operating in the Himalayan Kingdom of Nepal. I would like to bring it to our valued clients' notice that **NS International Pvt. Ltd.**, with its competent staff members, stands for quality services in order to meet required deem of clients.

I always consider the fact that the human potentiality should be utilized to the maximum extent for the betterment of the world. Hence, our priority is always to bridge up to opportunities and the human resources; In short, we undertake the responsibility to provide the right man for the right job.

I look forward to working with your esteemed organization in the days to come for mutual benefit.

Once again, I would like to thank you for choosing the **NS International Pvt. Ltd.** as your business partner. We make sure that you will be safe with us.

Thanking you.

Saroj Kumar Mainali
Chairman



Our Board of Directors



Saroj Kumar Mainali
Chairman



Niraj Karki
Managing Director



Mankaji Tamang
Executive Director

About Us

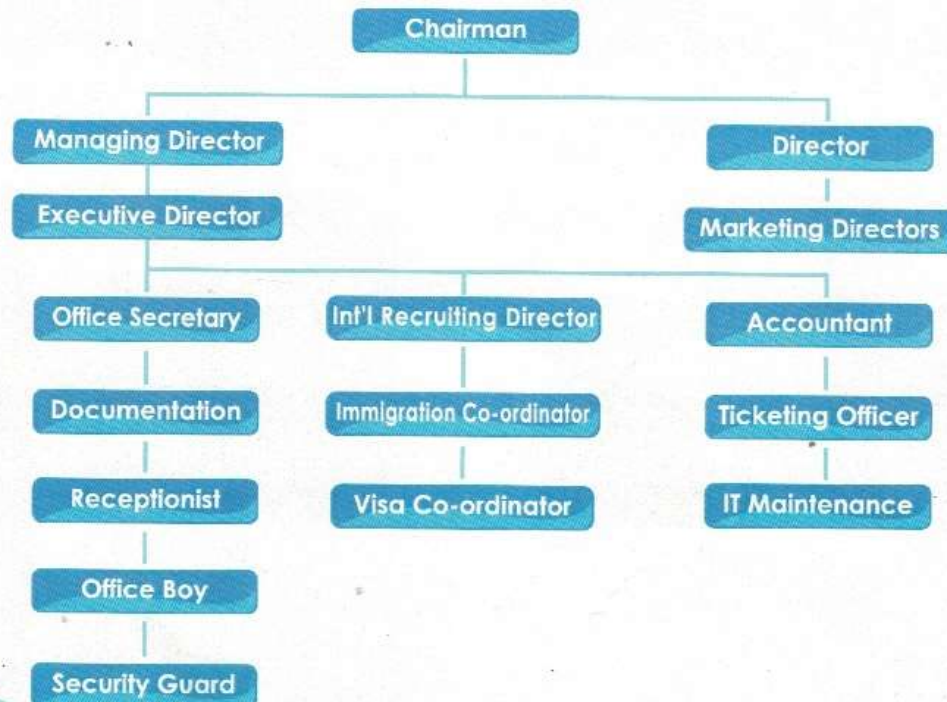
"Expert consultants, proven experience and outstanding recruitment service. **NS International Pvt. Ltd.** is synonymous with recruitment at its best." **NS International Pvt. Ltd.** is one of the Nepal's leading recruitment consultancies covering the Hospitality, Security, Engineering, Construction, Scientific, IT and other sectors.

Our company has been registered as M/S. **NS International Pvt. Ltd.** Our objective has always been to offer companies, contractors and candidates an unrivalled level of expertise, resources and service - by doing this we have established an enviable reputation for quality, professionalism and integrity in human resource solution in the International human resource recruitment market.

NS International Pvt. Ltd. is strategically located in heart of Kathmandu city and prime business hub with easier accessibility and reach from other areas.

Organization Chart

As shown in the following diagram, **NS International Pvt. Ltd.** is organized as to assure maximum efficiency and to produce a most satisfying result for the employers as well as the workers.



About Nepal



Nepal is a small country lying on the southern slope of the Himalayas. It is also situated on the lap of Mt. Everest. It is 885 km. in length and 193 km. in average width. Which is 147181 in sq. km. It is situated on south Asian region and having about 23 million people.

It is no doubt this country is known as the land of temple, birth place of lord Buddha and the land of the Brave Gorkhas all over the world.

Its land is mostly made up of mountains & hills and one of the highest mountain peaks in the world falls in this country.

The world famous Mt. Everest (Sagarmatha is as locally known). Similarly, Annapurna, Machhapuchhare, Ganesh Himal, Ama dablarn, Tilicho etc.

It is landlocked country with beautiful scene and lakes situated between two big neighboring countries India & China. Whatever it is on the line of world peace and brotherhood.

There are more than 22 languages and dialects spoken by different group but all can speak the official language – Nepali.

The basic ethnic division of the country can be done geographically by putting Kathmandu, the capital at the center to the North, there is a predominance of the Mongolian face and to the south the Aryodravidian face and due to the mixture of both, we can basically divide into the such faces Limbu, Rai, Tamang, Magar, Gurung, Newar, Sherpa or Thakali, Brahmans and Chettri, Tharu etc.



Selection Procedure

TRADE TEST

We also undertake practical trade test will be taken at the technical training institute. If the company wants to choose the employee directly by an oral interview and practical test, the trade test will be taken at office where our selection committee observes the workers directly to their respective job.



MEDICAL CHECK-UP

Only selected candidates will be sent to an authorized hospital or clinic for a full medical examination. The candidate, who is fit medically and physically for employment will be eligible to sign the employment contract.



ORIENTATION

After receiving employment visa and job offer letter, the orientation briefing is organized to make all workers fully aware of the employment company, country's laws and orders, labour laws, immigration policy and maintaining understanding and cordiality between employer and employee self and aim of the particular activity of the individual. The Orientation take special care in briefing them to strictly abide by the guideline in the field of their employment and direct them to maintain good workers relationship and motivates them to their duties / responsibilities.

TRAVELING ARRANGEMENTS

In all case, we send all the visa endorsements, passports to the concerned airlines, to confirm the scheduled flight from Nepal to the nearest airport of the working side. PTA may be send to any airlines operating from Kathmandu under intimation to us.

Job Categories

Have a look below at the industries and positions where we have successfully placed candidates. Please visit our Clients section to know more about our prestigious clients.

Hotel Personnel & Catering Staff:

- Front offices (Porters /Bell boys, Doorman, Receptionist, duty manager, Front office manager/assistant / supervisor etc.)
- Rooms/ Housekeeping (Room Attendant, Public Area Cleaner, Laundry attendant etc.)
- Kitchen (Sous chef, Chef de Partie, Demi Chef, Commis 1, 2, 3 Steward etc.)
- Food & Beverage (Manager, Headwaiter, Captain, Hostess, Waiter/waitress, Head Barman, Barman etc.)
- Room Service & Mini Bar (Mini bar & Amenities attendant)
- Security (Safety Officer, Security Guard etc.)
- Fitness & Recreation (Masseurs, Therapist, Fitness Instructor, Therapist Nails, Nursery Attendant, Life Guard etc.)
- Maintenance (Gardener, Carpenter, Cleaner, Electrician, Plumber, Foreman etc.)



Civil Aviation & Airport Staff:

- Engineering, Cabin Crew, Airline& ground hostess, clerk, Ticketing staff, Customer Service Staff, Counter Staff, Trolley boy, loadings unloading Staff, Duty free Sales Assistance, beauty consultant, Storekeeper, operators, Airport Ground staff, Security, Engineers/mechanical/ Electrical etc.



Railway Stations Ships Staff:

- Station Manager, ticketing staff, Service Crew, Customer Service, Maintenance Staff, Engineering staff etc.

Construction Staff:

- Engineer, Foreman, Electrician, Carpenter, Mason (tiler, plaster, concrete, block), Steel Fixer, Steel Fabricator, Steel Erector, Welder, Machine Operator, Sand Blaster, Painter, Plumber, Helper etc.



Security:

- Indoor Security, Outdoor Security, safety officer, control room operator, security cam installation

Job Categories

Shopping Mall Retail Shops & Hypermarket:

- Store manager, Customer Service, Information, Telephone Operator, Data entry operator, Sales man/ lady, Beauty consultant, make-up artist, Cashier, Trolley boy, Security Guard, Store Keeper, warehouse helper, store helper etc.



Marine Building & Repair, Gas plan Staff & Oil field staff:

- Engineer, Welder Arc, Welder Tig & Arc, 6GR welder, Pipe Fitter, Pipe Fabricator, Marine /ship yard fabricator, Steel Fabricator, Scaffolding, Riggers, Foremen, Carpenter, Painter etc.

Electro Mechanics:

- AC /TV Mechanics, AC Duct Erector, AC Duct Fabricator, Fabricators etc.

Factory workers : (Skilled & Unskilled):

- Management Engineer, Machine Engineer, Mechanic, Electrician, Machine operator, Driver, Welder, Loading & unloading workers, Helper etc.

Hospital Medical Clinic Schools:

- Doctor, Nurse, Medical Receptionist, Receptionist, Cleaner etc.

Technical:

- Air conditioning, Ventilations & Air conditions System, Installation & Maintenance, Electromechanical Equipment Installation & Maintenance, floor & Wall Tiling works, Painting Contracting, Carpentry & Flooring Contracting, Insulation Contracting, Engraving & Ornamentation works, Building & Cleaning Services

Other Categories:

- Management level for all field, office staffs, Date entry staff, Teacher, Teacher assistant, Shadow Teacher, Teacher Aid etc.

Terms & Conditions

1. The first party (the Employer Company) shall issue a Demand Letter to the Second Party (Ajambari HR Solution) mentioning the number of workers requirement, Mentioned their salary and all other benefits to the workers.
2. Both parties here in shall obtain the approval of the respective government to import, recruit and supply the workers as per rules of both countries in regard to the conditions necessary to import and supply. In case of any conflict between government rule and the conditions of this contract, this deed of agreement shall be deemed as Null and void.
3. The first party shall provide with Visa / NOC work permits of the workers from the government authority, free of cost together with other necessary relevant documents. In case of not issuance of visa due to any changes in Government policies, the first party shall be responsible for the recruitment expenses.
4. The earning of the worker per month shall be as per the attached Demand letter shown against each category.
5. The Second Party shall make sure that all workers recommended for the first party are examined by Nepalese government approved doctors to appoint them by Employer of the concerted government. The candidates must possess a valid certificate to the effect of the fitness such as AIDS, T.B. and infectious or any other diseases. The second party will submit original medical along with passport copy.
6. The First Party will be responsible for receiving the workers at the airport in part and as whole as per validity of Visa of the concerned country.
7. The second party is the supplier of the workers and will bear the responsibility for recruitment of the workers from Nepal exactly as per trade or may invite the first party or its authorized representative for recruitment of the workers within the stipulated period and not exceeding 30 days from the receipt of visa advice and other allied required documents.
8. The First Party agrees to bear the compensation in case of death or injury of the workers and also agrees to bear the cost of transport of dead body to Nepal as per the labors law of country concerned.
9. The workers will be interviewed, tested by representative of the employer company.
10. The Second Party shall assist the workers in matters relating to immigration formalities, medical test and Visa stamping from the relevant Embassy and whatever other relevant matters.
11. The First Party ensures to provide the workers with free bachelor sharing accommodation, free, food and other necessary amenities, including medical and insurance coverage.
12. The First Party agrees to enter into agreement with Second Party to supply Nepalese manpower of different categories such as skilled, semiskilled and unskilled workers, the number and qualification in respect thereof are be specified by the first party through task orders.
13. The First Party agrees to advise to the Second Party of its personnel requirement from Nepal through cable, telex or letter, specifying personnel requirements, their respective job descriptions, salaries, other terms and conditions and the desired mobilization dated on the respective site.
14. The Second Party shall be responsible for short of qualified candidates in conformity with the first party's requirements notified under clause 2 above. The second party notifies the first party of such short-listed qualified candidates who are ready for final interview and selection. The first party has the right to either send his representatives or give the second party the right to select process and send such qualified workers at the second party's full guarantee.
15. Agency Fees: The First Party shall not pay and charges or recruitment fees. The Second Party shall not pay the first party with anything. The First Party should pay the joining and return air tickets for the workers.

Documentation

The required documents will be differ from country to country but all documents are required to meet the approved formality of the government of Nepal.



NS International Pvt. Ltd. being an authorized recruiting agency requires that values overseas clients who wish to recruit manpower from Nepal, inter into a formal agreement with them. After the initial discussion, the following documents are required to meet the let down formalities of the Government of Nepal, and to take required permission for manpower recruitment through advertisement in the newspapers.

Demand Letter

(Listing categories, required numbers, Basic salary, nature of work, duration etc.)

Power of Attorney

(Authorizing the agent to act on their behalf)

Employment Contract

(Showing wages and other benefits including food, accommodation, transportation, joining and return tickets, medical facilities, insurance etc.)

Inter Party Agreement

(Agreement between employer company and recruiting agency)

Guarantee Letter

(Guarantee on behalf of the employer company stating that the worker will be working in the employing country only.)

Note:

This Demand letter / Power of Attorney must be duly endorsed by Chamber of Commerce and finally attested by the Nepalese Embassy.

Sample Demands

SERI KOLEK SECURITY (M) SDN. BHD.
A Member of Security Services Association Malaysia
Head Office: No. 8/A, 1st Floor, Jalan 17/23, Section 17,
Mukoh, Kajang, Selangor, Malaysia
Tel: 03-5519 1417, 03-5524 5438, Fax: 03-5541 0224
Email: jaganat1@gmail.com
Email: serikoleksecurity@gmail.com



Date: 17th March 2022

N.B. INTERNATIONAL PVT. LTD.
BHAMANGAL, S. KATHMANDU NEPAL
GOV. LICENSE NO: 1096073074
PHONE NO: 00877 9148906 / 00977 94 189036

Dear Sir,

RE: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM NEPAL

Based on the Ministry of Home Affairs Approval Reference KDN/S.205642/1-0540JLD10 dated 09.02.2022, we hereby appoint your company to recruit 50 workers for employment with our company and liaise with relevant authorities concerning recruitment.

Our recruitment terms and conditions are as follows:

1. Number of workers: 50 Workers
2. Sector: SERVICES
3. Job Description: SECURITY GUARD
4. Age: 25 - 45 years old
(18 - 45 years old)
5. Criteria for the Recruitment and Employment of Security Guard:
 - a. Male aged between 25-45 years old
 - b. Former security forces (if possible but not compulsory)
 - c. Does not possess any criminal records
 - d. Minimum height of 1.67 meter
 - e. Minimum weight of 50 kg (110.2 pounds)
 - f. Good health/medically fit and without any disabilities (inclusive of good hearing and vision) as well as complies with the Malaysia medical requirement for foreign workers
 - g. Having possessed basic communication skills in English or Malay language
6. Contract Period: 2 years
7. Wages:
 - a. Basic monthly wage: RM 1500.00 / month (RM 57.69 / day x 26 days)
 - b. Allowances: RM NIL / month
 - c. Overtime (OT): RM 1240.36 / month

STRAITS FORCE SECURITY (M) SDN BHD
No. 254A, 4th Floor, Jalan Baki 5/20, The Straits, 43310 Kajang, Denusaya, Putrajaya
Selangor Darul Ehsan. Tel: +603-8156 1989, Fax: +603-8156 4669, Email: info@straitforce.com.my
GST No. 04154784129



Date: 20th January 2020

N.S. INTERNATIONAL PVT. LTD
KATHMANDU NEPAL
(License No:10962016/2017)

Dear Sir,

RE: DEMAND LETTER FOR RECRUITMENT OF WORKERS FROM NEPAL

Based on the Ministry of Home Affairs Approval Reference KDN/S.205642/1-2894JLD1, date 27 April 2018, we hereby appoint your company to recruit Nepal workers for employment with our company and liaise with relevant authorities concerning recruitment.

Our recruitment terms and conditions are as follows:

1. Number of workers: 25 Workers, Male
2. Sector: Services
3. Job Description: Security Guard
4. Age: 25 - 43 years old
(25 - 43 years old)
5. Contract Period: 2 years
6. Wages:
 - a. Basic monthly wage: RM 1200.00 / month (RM46.15 / day x 26 days)
 - b. Allowances: RM - / month
 - c. Overtime (OT): RM1101.95 / month
 - d. Normal day: RM1200.00 / 26 Days / 8 hours x 1.5 x 90 hours = RM778.85
 - e. (Rest day: RM1200.00 / 26 days / 8 hours x 2.0 x 10 hours = RM923.08)
 - f. (Public Holidays: RM1200.00 / 26 days / 8 hours x 3.0 x 12 hours = RM207.70)
 - g. Total minimum monthly income: RM 2301.35 / month
7. Working days: 8 days per week
8. Working hours: 8 hours per day or 48 hours per week
9. Contract Period:

Company Certificate

S.No. 563

Schedule-2



Government of Nepal
Ministry of Labour, Employment and Social Security
Department of Foreign Employment
Kathmandu, Nepal

AUTHORITY CERTIFICATE FOR SENDING TRAINEE WORKERS TO JAPAN

It is certified that N. S. INTERNATIONAL Pvt. Ltd. Company Licence No. 1066/073/074
situated in KATHMANDU is authorized as being the sending agency under Industrial
Training and Technical Intern Training Program under JITCO. This Certificate holder must comply with the Foreign
Employment Law, JITCO Directive and Instructions issued by the Ministry.
This certificate is valid **Until Renewed** and should be renewed every year within **31st July** days of its expiry.

Name: **Pradeep Kumar Dhakal**
Section Officer
Issue Date: 10 Feb. 2022

Pradeep Kumar Dhakal
Section Officer
Authorized Signature



Distributed by:
Nepal Nanny Public Council
S.N. **348589**

OFFICE SEAL

Government of Nepal
Ministry of Labour and Transport Management
Department of Foreign Employment

Licence No.: 1066/073/074

Date: 2073/09/18 BS
(January 2, 2017 AD)

Licence

This Licence has been issued to **N.S. INTERNATIONAL PVT. LTD.**, authorizing to operate
foreign employment service subject to follow Foreign Employment Act, 2064 BS and Foreign
Employment Rules, 2064 BS.

Issuing Authority's

Signature: **Sd.**

Name: **Bishwajit Raj Pandey**

Designation: **Director General**

Date: **2073/09/18 BS (January 2, 2017 AD)**

Issue of Renewal	Valid Term of Renewal	Renewal Charge	Additional Renewal Charge	Signature and Date of Renewal Officer
2073/01/18 BS (July 15, 2021 AD)	End of Ainal 2081 BS (Mid July 2024 AD)	Rs. 30,000.00		Sd./Sealed Section Officer 2073/01/18 BS (July 15, 2021 AD)

Terms:

1. Not to open the branch office and do works without approval.
2. Not to do any work through the agent without obtaining the approval.
3. Not to send the workers in any other country except authorized countries.
4. The directives given by Government of Nepal should be obeyed time and again in addition to the provisions mentioned in the existing Laws.



The Issuing Agency has not verified
Name: **Pradeep Kumar Dhakal**
Date: **July 07, 2021**
Certificate Number: **1066/073/074**
Date of Entry of Certificate: **July 07, 2021**

Company Certificate



नेपाल सरकार
अर्थ मन्त्रालय
आन्तरिक राजस्व विभाग



स्थायी लेखा नमूना (PAN) दत्ता प्रमाण पत्र

आयकर सान्त्र

राधाजी लंडा नम्बर
करदाता सेवा कार्यालय

३	०	५	९	०	५	६	९
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बत्तीसपत्नी

आयु वर्ग	पुरुष	महिला
0-4	100	100
5-9	100	100
10-14	100	100
15-19	100	100
20-24	100	100
25-29	100	100
30-34	100	100
35-39	100	100
40-44	100	100
45-49	100	100
50-54	100	100
55-59	100	100
60-64	100	100
65-69	100	100
70-74	100	100
75-79	100	100
80-84	100	100
85-89	100	100
90-94	100	100
95-99	100	100

कार्यवाहको नाम	:	एन.एस.इन्टरनेशनल प्रा.लि.
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4. Question Count : average 10 minutes

ਪਾਠੇ ਜੇ, ੧. ਗੀਤਾਨਾ

संस्कृत-संज्ञा-संग्रहः

Abstract

इयदमाथका कारोबारक

संश्लेषित राजमार्ग,

Registration No:

Office of the Company Registrar

CERTIFICATE OF INCORPORATION OF COMPANY

This Certificate of Incorporation has been issued to
M/s. S. S. International
Private Limited having incorporated it on the 3 day of Feb. 11 pursuant
to sub-section (1) of section 5 of the Companies Act 2005.

Date: 2014-12-23

Assoc. Registrar

ज्ञातः कस्यमी सस्थापनायाई नात्र सम्पत्तीको उद्देश्य आधानव्यवहार मी इहाकात्र प्रदान मरिपुको मर्यादित्वाले कालात्र अनुसंधार निवृण्णने अवगति सम्बन्धित निष्ठापणाए निरूप नात्र सम्पत्तीको उद्देश्य अनुसंधार मरि पण्ण ।

www.elsevier.com/locate/jmb

1. The first sentence sets the scene and introduces the main topic. It uses a simple, direct style.
2. The second sentence provides a brief overview of the situation, using a more formal tone.
3. The third sentence introduces a key point or argument, using a more complex sentence structure.
4. The fourth sentence provides a conclusion or summary, using a simple, direct style.
5. The fifth sentence provides a final thought or reflection, using a more formal tone.



Bring Your Dream To Reality

Designed & Printed By : Nepal Ink Printing Press, +977-1-5511290



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International Pvt. Ltd.

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